

**EAST LAMPETER TOWNSHIP
PARKS AND RECREATION BOARD**

January 24, 2024

The East Lampeter Township Parks and Recreation Board met on Wednesday, January 24, 2024 at the Township Office: 2250 Old Philadelphia Pike, Lancaster, PA 17602. The statement of recorded meetings was played for all in attendance. Board members present were: Chairperson Jim Everhart, Ms. Diane Tyson, Mr. Chris Chretien, Mr. Frank Hollingsworth and Mr. Bruce Hess. Also present was Mr. Ralph Hutchison, Township Manager, Ms. Tara Hitchens, Assistant Township Manager, Mr. Charles Thomas, Public Works Director and Ms. Marian Malensek, Administrative Assistant. The meeting was called to order by Chairperson Jim Everhart at 4:00pm followed by the Pledge of Allegiance.

The meeting was also held using Zoom, an internet web conferencing tool. A recorded statement was played regarding the use of Zoom for this public meeting which included instructions for the public to use in order to participate in the meeting via zoom.

Public Present in Public Meeting Room

None

Public Present via Zoom

None

Approval of Minutes

Motion made by Frank Hollingsworth to approve the minutes of the regular October 25, 2023 meeting of the Parks and Recreation Board which was seconded by Chris Chretien and unanimously approved by voice vote.

Board Reorganization

The Board decided to keep the Board members as follows:

Chairman - Jim Everhart

Vice Chairman - Chris Chretien

Secretary - Diane Tyson

Motion made by Bruce Hess to keep the Board members in their 2023 positions for 2024 with Jim Everhart as Chairman, Chris Chretien as Vice Chairman and Diane Tyson as Secretary which was seconded by Frank Hollingsworth and unanimously approved by voice vote.

Public Comment

None

Reports

- a. Recreation
 - i. Mr. Chretien has not heard anything so far this year. Mr. Thomas was contacted by two different organizations asking for the use of the baseball field at Community Park. Mr. Thomas told them the only way to guarantee field access is to rent a pavilion.
- b. Grounds, Buildings and Trails
 - i. Mr. Thomas reported that the restrooms are closed and general maintenance is being done. There is not much activity due to the time of year.
- c. East Lampeter Township Recreation Program – Updates
 - i. None

Old Business

- a. Hiring of Recreation Director

Mr. Hutchison reported that funding for the Recreation Director is in the 2024 budget. The Township will actively seek to fill the position soon.
- b. Field Rental Fees Discussion (continuing from 9/27/23 and 10/25/23 meetings)

Mr. Everhart asked the Board if they would like to continue the conversation about adding additional fees for access to fields with pavilion rentals. Ms. Tyson stated that the Board had agreed to wait until a Recreation Director is hired before deciding on new charges in order to have their input on the subject.
- c. Mini Disc Signage

Mr. Hollingsworth had made a sign encouraging players to return the mini discs once they are finished and asked Public Works to post the sign at Hole 1 of the course. The sign was posted inside of the box at Hole 1 late last Fall. He asked Mr. Thomas if a sign can be posted outside of the box as well. Mr. Thomas stated that there was a sign on the outside but it blew away. Mr. Hollingsworth would like a permanent sign made and posted this year. He would also like the Township to regularly stock the discs in the park even if they disappear. He feels the cost is worth spending in order to have the activity available to residents at all time. He suggested having a local business donate a box of disc that has the business logo on the discs in order to save money. Mr. Thomas explained that there is an ordinance not allowing the Township to advertise other businesses in the parks. Ms. Tyson stated that these rules may have to be reconsidered in order to generate additional revenue for programs and activities. Mr. Hutchison stated that East Lampeter Township's logo is currently on the discs and they are available for purchase for \$2.50 each at the

Township office. Mr. Hollingworth stated that the Township should buy more boxes of mini discs and provide them at the parks for free in addition to the signs encouraging people not to take the discs. He does not want the course not to be used at all because there are no discs which he feels would be a disservice to the community. He would like extra money put aside to provide discs. Ms. Tyson added that East Lampeter has the only mini disc course in the area so people are not taking them to play at other courses.

New Business

a. Grant Funds

i. Lancaster Heritage Pathway

Mr. Hutchison reported that East Lampeter has grant applications out for funding the extension of the Lancaster Heritage Pathway. The Township is planning to extend the path in the western direction.

ii. Gibbons Park

The Township did not receive funding for the improvements that were planned. There are no current plans for the park.

iii. Strasburg Pike Trail

The plans for the Strasburg Pike trail going through Flory Park and connecting Strasburg Pike with Lincoln Highway East was shown to the Board. East Lampeter has partial state funding for construction but has to cover the costs for the planning. Mr. Hess suggested allowing a local business to adopt part of the trail in order to generate revenue to help pay for the costs. There is an ordinance that prevents advertisement in the parks. Mr. Everhart stated that the ordinance may have to be reconsidered.

Adjournment

A motion to adjourn the meeting at 4:27pm was made by Bruce Hess and seconded by Frank Hollingsworth. Motion was approved by unanimous voice vote.

Respectfully submitted,
Diane Tyson
Secretary