

**EAST LAMPETER  
SEWER AUTHORITY  
2250 Old Philadelphia Pike  
Lancaster, PA 17602  
(717) 393-1567  
FAX (717) 393-4609**

**Minutes of Regular Meeting  
February 14<sup>th</sup> 2024**

The East Lampeter Sewer Authority met on Wednesday, February 14th, 2024 at 4:00PM at the Township Building 2250 Old Philadelphia Pike, Lancaster, PA. 17602

The meeting is being conducted virtually utilizing Zoom, which is a cloud-based platform for remote video and audio conferencing. The meeting is being recorded.

The meeting was called to order with the Pledge of Allegiance by Chairman, Mr. Rick Robinson.

**Members Present:** Mr. Rick Robinson, Mr. Vinod Patel

**Members Present via Zoom:** Mr. Fred Clark, Mr. Brent Stoltzfus

**Members Absent:** Mr. Todd Stumpf

**Present were:** Mr. Matt Cichy, HRG, Mr. Ralph Hutchison Twp. Manager, Ms. Tara Hitchens, Assistant Twp. Manager, and Mr. Charlie Thomas, Public Works Director,

**Present via Zoom:** None

**Guest were:** None

The minutes of the regular Wednesday January 10th, 2024 meeting were approved.

The treasurer's report was:

\$ 4,817.18 ELSA PLGIT-Admin checking account as of 1/31/2024.

\$ 940,829.81 Storm water PLGIT-Class checking account as of 1/31/2024.

**A. Sanitary Sewer:**

**The following administrative bills were presented for payment:**

Report of Approval for Checks dated February 14th, 2024 totaling \$5,879.00

**The following requisitions were presented for payment:**

03-634 Descoco Design Stauffer RunPS Improvements-Const. Contr 21-1GC-AFP#4	\$75,430.89
03-635 Garden Spot Electric Stauffer Run PS Improv.-Contr21-2 EC-AFP#7	\$46,532.17
03-636 HRG Stauffer Run PS Pump&Elec Upgrade-Const Admin	\$ 5,974.00

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TOTAL= \$127,937.06

Motion 1<sup>st</sup> by Mr. Clark to pay the Sewer Bills/Requisitions. 2<sup>nd</sup> by Mr. Stoltzfus.

Motion carried.

**B. Storm water:**

**The following bills were presented for payment:**

Report of Approval for Checks/Transfers dated February 14th, 2024 totaling \$1,700.00

Motion 1<sup>st</sup> by Mr. Clark to pay the Storm water Bills. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

**Old Business:**

A. Sanitary Sewer:

i. Stauffer Run Upgrade

Mr. Cichy shared the photos of the improvements. The substantial completion inspection took place on February 12, 2024. There is a list of items that need to be corrected. The final completion date for this project is March 11, 2024.

ii. CFA

Mr. Cichy informed the board that the grant was awarded in the amount of \$382,000.00. Mr. Hutchison discussed some of the projects from the HRG report 2023 Capital Improvements Plan dated December 2022.

Motion 1<sup>st</sup> by Mr. Clark to accept the grant funding in the amount of \$382,000.00 for the Hobson Rd sewer main cipp lining, Stauffer Run PS wet well lining, and the Oaks PS #2 elimination projects. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

iii. ARPA

Mr. Thomas informed that the funds were given to the County and not to any one Township. This fund was to be used for the Strasburg Pike Sewer Extension. He will keep the board updated as he gets more information from the County.

B. Storm water:

- i. Ms. Hitchens reported that they are still working with DEP on the PRP. Mr. Hutchison informed that an educational information sign will be installed at the HACC project that was recently completed.

**New Business:**

A. Sanitary Sewer:

i. City's Flow Monitoring Project

Mr. Cichy informed that they will be meeting with the City on March 5, 2024 to discuss the Capacity Evaluation Memo.

ii. Capacity Study in the area of Rockvale and Rt. 30

Mr. Cichy gave an update that a study was necessary since the redevelopment will be adding an additional 367 EDU's to the system. Mr. Cichy discussed the locations along the sewer route that 6 flow meters for a period of 6 months would need to be installed. The estimated cost would be around \$63,000.00 plus cost for the traffic control. Mr. Hutchison and the staff felt that this was necessary so that they could control the data. Mr. Clark and Mr. Robinson expressed their concern that the authority was paying for

something that the developer needed to pay for. Mr. Patel asked with the new EDU's how much money would be generated. Ms. Hitchens informed approx. \$950,000.00 . After lengthy discussion it was decided that the developer needed to be involved in the cost somehow. A meeting is scheduled with the developer on February 22, 2024 to discuss this effort.

iii. Willow Road Box Culvert

Mr. Hutchison discussed that along Willow Road there is a stream culvert that may need to be replaced. Mr. Clark asked for clarification as to why it would be a stormwater related project. Mr. Hutchison explained that because the stormwater off goes into the stream. The current culvert maintenance is about \$50,000 cost. The replacement and extension is about \$600,000.00 . Mr. Hutchison explained that the cost would be share by the Authority, Township, and High. Mr. Hutchison will get back to the board at a later time once things move forward.

Mr. Cichy informed that Penn Dot is working on the US30 Bridge (MPMS#87535) improvements. HRG consultant approval letter with Penn Dot for this project expired December 31, 2023. HRG is requesting the Chairman sign an updated letter that would be attached to the March 29, 2021 contract. Mr. Robinson signed the letter.

Mr. Cichy informed that at the Fertility PS there were excess flushable wipes and needles in the wet well. Staff will look into how they can reduce this so that staff safety is maintained.

B. Storm Water:

i. Update on MS4 Program- Nothing to report.

**Other Business:** None

**Public Comments:** None.

Adjournment at 5:20 P.M. Motion 1<sup>st</sup> by Mr. Clark. 2<sup>nd</sup> by Mr. Stoltzfus. Motion carried.

The next regular scheduled meeting is March 13th, 2023 at 4:00 P.M. at the Township building 2250 Old Philadelphia Pike.

Respectfully submitted- Vinod P. Patel-Secretary