

RESOLUTION NO. 2026-15

RESOLUTION OF THE TOWNSHIP OF EAST LAMPETER, LANCASTER COUNTY, PENNSYLVANIA, MAKING A SUPPLEMENTAL APPROPRIATION FOR EXPENDITURES WITHIN THE GENERAL FUND FOR THE 2026 FISCAL YEAR.

Background:

The Board of Supervisors has, on or about December 15, 2025, adopted the 2026 Budgets for all Township funds including the General Fund. At that time, it was anticipated that the relationship with Edmunds (our ERP system provider) would continue exactly as it has been for the last 10 years. With the loss of two administrative staff between the close of 2025 and early 2026, ways to cover the additional workload and to reduce workload through the use of technology while also being more customer service oriented have been investigated. Township staff receives a number of phone calls regarding sewer, stormwater, and street light billing, which could be resolved or mitigated with the use of an outward facing billing software. This outward facing software would permit customers to view their accounts online. Additional services through Edmunds have been identified which can assist in resolving these issues. However, as with anything there is a cost that wasn't anticipated in the 2026 budget to engage Edmunds to provide these addition services.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors for the Township of East Lampeter, Lancaster County, Pennsylvania, as follows:

1. The Board of Supervisors hereby makes a supplemental appropriation from the General Fund for the additional expenditures to engage Edmunds to provide additional services to help reduce staff workload. The Township's share of these additional costs is

estimated to be approximately \$16,000.00. Therefore, a supplemental appropriation of \$16,000.00 under Account # 01-401-452-001 (Account named "Software Support") is hereby made to provide for the Township's estimated additional costs. This supplemental appropriation will bring the total budget for calendar year 2026 for this expenditure account to \$31,100.00

This resolution and the requirements contained in it shall be effective immediately.

DULY adopted by the Board of Supervisors of the Township of East Lampeter, Lancaster

County, Pennsylvania this 1st day of June, 2026.

BOARED OF SUPERVISORS OF THE
TOWNSHIP OF EAST LAMPETER

By: 

(Vice) Chairman

Attest:


Tara A. Hitchens, Secretary

I, Tara A. Hitchens, Secretary of the Board of Supervisors of East Lampeter Township, Lancaster County, Pennsylvania, hereby certify that the foregoing is a true and correct copy of a resolution duly adopted at a legally constituted meeting of the Board of Supervisors of East Lampeter Township held on June 1st, 2026, at which meeting a quorum was present and voted in favor thereof.


Tara A. Hitchens, Secretary