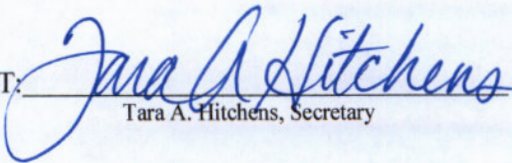


RESOLUTION 2026-17

BE IT RESOLVED by authority of the Board of Supervisors of East Lampeter Township, Lancaster County, and it is hereby resolved by authority of the same that the Chairman of the Board of Supervisor of East Lampeter Township be authorized and directed to sign the attached Agreement on behalf of the Board of Supervisors of East Lampeter Township and that Tara A. Hitchens, Secretary be authorized and directed to attest same.

East Lampeter Township

ATTEST:

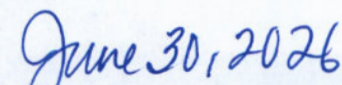

Tara A. Hitchens, Secretary

BY:


Mike Thornton, Chairman

(SEAL)

I, Tara A. Hitchens, Secretary of East Lampeter Township do hereby certify that the foregoing is a true and correct copy of the Resolution adopted on June 30, 2026, at an appropriately advertised and rescheduled meeting of the Board of Supervisor of East Lampeter Township.


DATE

SMALL DOLLAR AMOUNT SETTLEMENT AGREEMENT

This Small Dollar Amount Settlement Agreement is between East Lampeter Township, with its principal office located at 2250 Old Philadelphia Pike, Lancaster PA 17602, (“Vendor”) and the Commonwealth of Pennsylvania (“Commonwealth”), acting through the Department of Transportation, with its principal office located at 400 North Street, Harrisburg, PA 17120, (“Agency”).

The Commonwealth Procurement Code, 62 Pa. C. S §§ 101—4604, requires a fully executed and approved contract between a vendor and a Commonwealth agency to be executed before an agency can pay a vendor for goods or services supplied to the agency.

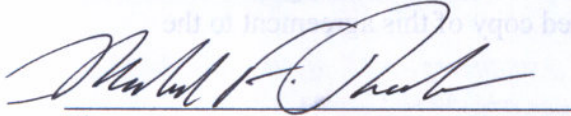
The Agency contracted to design and construct a vehicle wash station with the Vendor. The Agency was required to maintain an escrow balance of at least \$1,000 dollars. The Vendor required the escrow account described in the attached invoice in order to pay the Vendor’s subcontractors that inspected and reviewed the design and construction of the wash station. The escrow account incurred a negative balance of -\$254 dollars during the inspection and review of the wash station. The Agency is required to settle the negative balance of the escrow account. The Agency subsequently determined that the contract and purchase order were expired, and the negative account balance was not settled.

The Agency would like to settle the negative escrow balance. Consequently, the parties wish to enter into this agreement through which the Agency may make the appropriate payment to the Vendor.

The parties, intending to be legally bound, agree as follows:

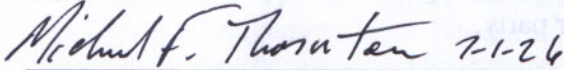
1. Payment. Upon full execution of this agreement, the Agency shall pay to the Vendor the sum of \$254.00 (“Payment”), in full settlement and satisfaction of all claims that the Vendor had, now has, or will have arising out of the negative escrow balance, as detailed on the invoice provided to the Agency on August 4, 2025 attached to this agreement as Exhibit A.
2. Automated Clearing House (ACH). The Commonwealth shall make the payment outlined in paragraph 1 through the Automated Clearing House (“ACH”). Within 10 days of the effective date of this agreement, the Vendor shall submit or must have submitted its ACH information within its user profile in the Commonwealth's Master Database. The Vendor shall ensure that the ACH information contained in the Commonwealth’s Master Database is accurate and complete. The Vendor's failure to maintain accurate and complete information may result in delays in payments.
3. Release. The Vendor fully releases and forever discharges the Agency, its agents, representatives, employees, successors, and assigns from all

The parties, through their authorized representative, have signed this agreement below.

EAST LAMPETER TOWNSHIP**COMMONWEALTH OF PENNSYLVANIA
Department of Transportation**


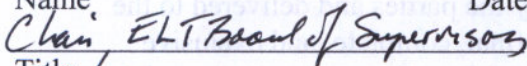
Signature

Signature



Name

Date



Title

Name

Date

Title

SAP Vendor No. 138659

APPROVED AS TO FORM AND LEGALITY:

Office of Chief Counsel
Department of Transportation

Date

104-FA-2.1

Deputy General Counsel

Date

104-FA-2.1

Deputy Attorney General

Date

104-FA-2.1

Comptroller

Date

Funds Commitment Number: _____

EXHIBIT A

August 4, 2022

Board
Lot
Quota

BERNARD
2102 LINCOLN HWY. EAST
LANCASTER PA 17602

The Escrow Account that has been established for your above named project has a current balance of \$1,000.00. This balance is below the required minimum balance of \$1,000.00. You are required to immediately make an additional deposit of \$1,000.00 or no further action will be taken on this project.

Please make checks payable to: EAST LANCASTER TOWNSHIP - sent mail to the following address:

East Lancaster
Attn: Finance Assistant
2250 Old Philadelphia Pike
Lancaster, PA 17602

Phone: (717) 393-2800 Ext. 100

For all engineering and site review fees are available in the office for your review.

Sincerely yours,

East Lancaster Township

EXHIBIT A

East Lampeter Township

Insufficient Balance Notice

Project Id: 2017-08

Project Name: 2105 LHE/PENNDOT VEHICLE WASH

August 4, 2025

PENNDOT
2105 LINCOLN HWY EAST
LANCASTER PA 17602

Block:
Lot:
Qual:

The Escrow Account that has been established for your above named project has a current balance of \$ 254.00- . This balance is below the required minimum balance of \$ 1,000.00 . You are required to immediately make an additional deposit of \$ 1,254.00 or no further action will be taken on this project.

Please make checks payable to EAST LAMPETER TOWNSHIP and mail to the following address:

Leigh Obetz
Administrative Assistant
2250 Old Philadelphia Pike
Lancaster, PA 17602

Phone: (717)393-1567 Ext:

Fax:

Copies of all engineering and attorneys fees are available in this office for your review.

Sincerely yours,

East Lampeter Township